**PRIVACY STATEMENT ON THE PROTECTION OF PERSONAL DATA**

**EUROCONTROL SWIM Registry**

EUROCONTROL protects your personal data in accordance with the [EUROCONTROL Regulation on Personal Data Protection](http://www.eurocontrol.int/sites/default/files/publication/files/2006-eurocontrol-data-protection-policy-en.pdf) adopted by its Member States, Office Notice 34/08 of 2.7.2008, and its [Implementing Rules](https://coll.eurocontrol.int/sites/OFFNOT/Office%20Notices/25_17_OfficeNotice.pdf) which were published by Office Notice 25/17 of 25.10.2017.

1. **What is EUROCONTROL SWIM Registry? Why do we collect, store and process your data?**

The EUROCONTROL SWIM Registry aims at improving the visibility and accessibility of ATM information and services available through SWIM.

The EUROCONTROL SWIM Registry provides consolidated information on services that are implemented based on SWIM standards. It stores structured descriptions that facilitate the discovery and comparability of services.

The EUROCONTROL SWIM Registry enables direct ATM business benefits to its stakeholders by:

* Allowing service providers (mainly those sharing information over SWIM) to increase visibility (and consequent adoption) of their services.
* Improving the efficiency of service consumers in identifying the most appropriated information services for their needs and facilitating the implementation of consuming interfaces based on the service descriptions published in the EUROCONTROL SWIM Registry.

The EUROCONTROL SWIM Registry ensures published service information fulfils a minimum set of content quality requirements.

The processing of personal data is required to grant access to the EUROCONTROL SWIM Registry and for communication purposes.

1. **What data do we collect, store and process about you?**

As a result, EUROCONTROL holds the following categories of data related to you:

* Personal details: first name, surname, userID, password, email address and organization.
* Your role in the EUROCONTROL SWIM Registry Process (Organizational Editor, Registered User).

1. **Who is your data disclosed to? Who has access to your data?**

The EUROCONTROL SWIM Registry Technical support team supporting the tool have full access.

1. **How long is your data kept?**

EUROCONTROL will retain your personal data over the period of your membership. When you request to withdraw your membership (via email to [swim.registry@eurocontrol.int](mailto:swim.registry@eurocontrol.int)), your personal data will be deleted from the EUROCONTROL SWIM Registry.

1. **What are your rights under the EUROCONTROL Data Protection Regulation?**

You have the right to access, rectify, complete and update your data using the interface of the tool.

You have the right to object to the use of your personal data in some circumstances. You may also delete your personal information via a request to [swim.registry@eurocontrol.int](mailto:swim.registry@eurocontrol.int).

You have the right to request additional information about the handling of your personal data by contacting [swim.registry@eurocontrol.int](mailto:swim.registry@eurocontrol.int).

1. **What do we do to avoid misuse or unauthorised access to data concerning you?**

EUROCONTROL is committed to ensuring that your information is secure. In order to prevent unauthorised access or disclosure, EUROCONTROL has put in place suitable physical, electronic and managerial procedures to safeguard and secure the information collected from you.

1. **What safeguards do we apply when we transfer your data to third parties?**

We will not, under any circumstances, share with or sell your personal information to any third party for marketing purposes, and you will not receive offers from other companies or organisations as a result of giving your personal data to us.

1. **Who can you contact if you have questions or want to make a complaint?**

For any queries related to your personal data, please contact: [swim.registry@eurocontrol.int](mailto:swim.registry@eurocontrol.int) who is the entity responsible for the processing of the personal data concerning you.

Complaints can be addressed to EUROCONTROL’s [Data Protection Officer](mailto:Data%20Protection%20Officer%20%3cdata-protection-officer@eurocontrol.int%3e).